

**Application for Enrollment  
Evergreen Community Charter School  
2023-2024**

**STUDENT'S NAME** (Please Print)

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Application for Grade \_\_\_\_\_ Student's Date of Birth \_\_\_\_\_

Student's Age \_\_\_\_\_

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**Correspondence should be addressed to:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Father's Full Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Employer Position

\_\_\_\_\_  
Home Phone Work Phone Cell Phone

\_\_\_\_\_  
Father's email

Student resides with (*check any that apply*)

- Mother       Stepmother  
 Father       Stepfather  
 Other \_\_\_\_\_

- Parents Separated       Mother deceased  
 Parents Divorced       Father deceased

\_\_\_\_\_  
Mother's Full Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Employer Position

\_\_\_\_\_  
Home Phone Work Phone Cell Phone

\_\_\_\_\_  
Mother's email

Current School District of Residence \_\_\_\_\_

Previous School(s) Attended (Name, Grades, Years Attended) Phone and Contact Person

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**For future planning purposes, what are the ages and grade levels (2023-2024) school year) of other siblings living in the household?**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Grade for 2023-2024

\_\_\_\_\_  
Name

\_\_\_\_\_  
Grade for 2023-2024

***Application is not complete without the following enclosures:***

- Proof of Residency (*Name must correspond to person listed above. See attached guidelines*)  
 Proof of Guardianship (*if applicable, Court order establishing guardianship*)

Please submit the completed application to Evergreen Community Charter School, PO Box 523, Mountainhome, PA 18342 no sooner than May 1<sup>st</sup>, 2023 and no later than June 1<sup>st</sup>, 2023. When the application is received, Evergreen's office will contact you to schedule a personal tour of the facility and to answer any questions you may.

**As stated in our Charter, the siblings of Evergreen students are “grandfathered” for acceptance. If the number of qualified siblings for any grade exceeds the available openings, a separate sibling lottery for that grade will be held to determine who will be admitted. All siblings must submit an application by June 1<sup>st</sup>, 2023 to be eligible.**

A lottery for all other applicants will be held at Evergreen following the conclusion of the personal tours, on or before June 28<sup>th</sup>, 2023. Parents/Guardians will be notified immediately following that lottery. A wait list will be created for each grade level, based on the selection order from the lottery.

Parents have until July 5<sup>th</sup>, 2023 to complete the enrollment form in response to the lottery notification. If you have any questions please contact Evergreen's office Monday through Friday 9:00 a.m. – 3:00 p.m. at (570) 595-6355 or visit our website at: [www.evergreencommunityschool.org](http://www.evergreencommunityschool.org)

**By signing this form, I understand that this application and inclusion in the lottery do not guarantee a position for my child(children) at Evergreen Community Charter School. I attest that I am the legal guardian for this child. I agree to allow ECCS to receive my child's student records from the sending school district. I confirm that the information contained in this application is correct. I understand that errors and/or omissions may lead to application rejection or enrollment forfeiture. Applications which are not complete and supported by all requested documentation will not be accepted.**

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Parent Name (Printed)

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Signature

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Date

## **Proof of Residency Guidelines**

Parents/guardians of all students applying to Evergreen Community Charter School must present acceptable proof of residency before a student is permitted to register and attend school. The following are examples of proof of residency which will be accepted by the Board of Trustees of Evergreen Community Charter School. Please enclose a copy of photo ID and at least one of the following Proof of Residency documents with the Enrollment Application Form:

1. Current lease agreement, indicating the term of lease, address of leased property, name of property owner and name(s) of lessee.
2. Valid Pennsylvania driver's license, indicating physical address of residence.
3. Valid Pennsylvania Identification Card indicating physical address of residence.
4. Valid Pennsylvania automobile registration, indicating physical address of residence.
5. Tax bill filed for the current or immediately preceding tax year indicating physical address of residence.
6. Check stub from wages, public assistance, or social security issued within the past thirty (30) days indicating physical address of residence.
7. At the time of application, the parent/guardian must provide a positive form of identification, which should include government issued photo identification.

***Please Note:*** The sending school district may require additional proof of residency upon acceptance to Evergreen Community Charter School.